

May 2022 Emails to Zero Live - Chat

11:59:37 From Joni to Everyone:

Yay! Thank you, April!

11:59:48 From Eric Perry to Everyone:

Hello everyone, SO glad to have you with us today! 😊

12:01:16 From Alia Perry to Everyone:

Just shared it 😊

12:05:37 From Susan to Everyone:

Great questions! Hard to be honest....

12:05:42 From Joni to Everyone:

yes

12:05:43 From Paige to Everyone:

Yes

12:05:43 From Janice to Host and Panelists:

Yes

12:05:45 From Linda to Host and Panelists:

yes

12:05:48 From Heidi to Host and Panelists:

Absolutely

12:05:50 From Sarah to Host and Panelists:

Ouch. Too true

12:05:50 From Julia L to Host and Panelists:

Yes, definitely! 🙋

12:05:51 From Amy to Host and Panelists:

Yes, especially digitally!

12:05:57 From wilma to Host and Panelists:

yes

12:05:57 From Jessica to Host and Panelists:

Yes!!

12:06:03 From Katherine to Everyone:

Have trouble with routines. I get bored with them

12:06:08 From Janice to Everyone:

Yes

12:06:46 From Joan to Everyone:

for sure

12:07:40 From Alia Perry to Everyone:

<https://www.learndobecome.com/inbox>

12:08:49 From Heidi to Host and Panelists:

Will your notes/questions from your Evernote be available as a little food for thought?

12:10:03 From Alia Perry to Everyone:

@Heidi, I believe she will include some of these notes in a write-up or post. I will check with her after this call. 😊

12:13:58 From Alia Perry to Everyone:

Our 3 new labels: @Immediate Action, @Tickler, and @Safely Archived

12:14:34 From Eric Perry to Everyone:

And no tickling is involved in the creation of the @Tickler folder... 😊

12:18:12 From Sherry to Host and Panelists:

Thank goodness! I'm VERY ticklish!

12:19:25 From Heidi to Host and Panelists:

Whats the difference between unsubscribing and rolling it up

12:20:23 From Alia Perry to Heidi, Host and Panelists:

Unsubscribing means that you will not receive that company/person's emails any more. Rolling them up means that you get one email with all of those promotional or subscription emails inside. (Cuts down on how many emails you get each day)

12:21:21 From Abbey to Everyone:

in gmail is there a way to sort by sender? that is where I've struggled to clean up in the past, I have to know who's all in there to search by them.

12:22:08 From Alia Perry to Everyone:

@Abbey, I have found that copying the email address of a sender and pasting it in that top search bar works really well! I would just type from: email@learndobecome.com for example and see all of our emails 😊

12:22:15 From Linda to Host and Panelists:

lost you here

12:22:32 From Bree to Everyone:

Is this going to be available to us later as a saved video? Thanks.

12:22:34 From Michael to Host and Panelists:

I missed what to do in Multiple Inboxes...

12:23:01 From Linda to Host and Panelists:

i went into settings but then what am i looking for

12:23:20 From Michael to Host and Panelists:

I still have Section 1 is:starred and Section 2 is:drafts

12:23:34 From Alia Perry to Everyone:

This will be saved and recorded 😊 The recording will immediately be shared on our main Facebook page.

12:23:55 From Joni to Everyone:

I think the dash might be messing it up.

12:24:26 From Bree to Everyone:

Great. Thanks Alia!

12:26:22 From Alia Perry to Everyone:

For anyone “stuck” with creating multiple inboxes, I always use the help page with instructions right from Gmail. This has worked well for me in the past:

<https://support.google.com/mail/answer/9694882?hl=en>

12:27:15 From Susan to Everyone:

Is there a decision tree/questions to ask when going through emails? The hardest part for me is making the decisions -- I'm a slow processor! :-)

12:31:21 From Sherry to Host and Panelists:

What was Step 6?

12:31:39 From Sherry to Host and Panelists:

5 was Move Actionable

12:32:46 From Linda to Host and Panelists:

yes

12:32:47 From Heidi to Host and Panelists:

Yes!

12:32:50 From Janice to Everyone:

Yes

12:32:57 From Susan to Everyone:

yes

12:33:05 From Amy to Host and Panelists:

What do you do with emails needed for podocumentation later, but you don't need to read unless something comes up? Like Insurance policies, EOBs, stuff like that?

12:33:07 From Michael to Host and Panelists:

Yes on occasion. Use search to save time

12:33:37 From Sherry to Everyone:

I missed Step 6 - Step 5 was Move Actionable

12:35:17 From Josh S. to Host and Panelists:

Is @Immediate Action a completely different Inbox or just a folder?

12:35:21 From Alia Perry to Amy , Host and Panelists:

@Amy, I have a separate folder for insurance, car information, doctor information, our apartment/lease, etc Then I can go back and search when needed



12:35:41 From Julia L to Host and Panelists:

Amazing! I'm so excited to clean up my email accounts!

12:35:42 From Susan to Everyone:

what were 6 & 7?

12:35:57 From Andrea to Host and Panelists:

If we don't have gmail should we transition to gmail ? What is the best way to do this?

12:36:02 From Susan to Everyone:

TY!

12:36:17 From Marilyn R-S to Everyone:

Can you please review how to make folders in gmail?

12:36:29 From Mary-Kate to Host and Panelists:

When are you doing this Webinar again?

12:36:45 From Susan to Everyone:

Is the @Immediate Action folder the same as when created and then moved under the Inbox? Or are there two different @Immediate Action folders?

12:36:55 From Amy to Host and Panelists:

@alia thanks

12:36:57 From Linda to Host and Panelists:

so if i have different gmail accounts for different areas of my life put them all in one gmail

12:37:47 From Alia Perry to Everyone:

Here's a Gmail support article I found that shows how to create labels:

<https://support.google.com/a/users/answer/9260550?hl=en>

12:38:32 From Michael Polvani to Host and Panelists:

What am I doing in the Multiple Inboxes window?

12:39:56 From Susan to Everyone:

I use Gmail (and 2 others...). The thing I really don't like about Gmail (and LOVE about my desktop Outlook at work) is that in Gmail I have to click individual emails instead of using key strokes. That slows me down a lot.

12:40:13 From Susan to Everyone:

But I can forward gmail to outlook...

12:41:30 From to Host and Panelists:

I have Facebook notification emails from everyone of my friends all day long. Does this all go to @safely arch? And what do you do with this?

12:42:15 From Taryn Wood to Everyone:

@Susan, have you seen these keyboard shortcuts for Gmail?

<https://support.google.com/mail/answer/6594?hl=en&co=GENIE.Platform%3DDesktop>

12:42:43 From Susan to Everyone:

@Taryn, bless you. Going to check that out.

12:42:57 From Taryn Wood to Everyone:

:) You're welcome, Susan. I hope it helps!

12:43:04 From Linda to Host and Panelists:

i use imail for all my accounts

12:43:05 From Breena to Everyone:

That's awesome! Can you say again what words to google... "merge email accounts"?

12:43:20 From Jessica to Host and Panelists:

Is there any easy way to do all that into an outlook account?

12:43:40 From Taryn Wood to Everyone:

@Breena, that will work! "merge yahoo to gmail"

12:43:43 From Jody to Everyone:

I use Hotmail and have tried to use Gmail but I can't figure it out (like how to reply, how to create a new email, how to find emails that have come in by searching on topic or sender, etc.) Can you talk about why you like Gmail better than Hotmail? Is it just a matter of my being familiar with Hotmail and that once I give it time I will over Gmail better? It does annoy me that certain things require I use a Gmail account, which I have but never use personally.

12:43:56 From Linda to Host and Panelists:

i've also used a paid subscription called mailstrom which hasn't helped

12:44:09 From Jody to Everyone:

*love (not over)

12:44:25 From Breena to Everyone:

Thank you so much for that!!!

12:44:26 From Amy to Host and Panelists:

If you have multiples moved to gmail, can those be moved into the Gmail folders we just made?

12:44:54 From Linda to Host and Panelists:

when you say one account do Eric do you mean one viewing place

12:45:51 From Alia Perry to Everyone:

@Breena, Here is a helpful article for merging Gmail accounts. 😊

<https://business.tutsplus.com/tutorials/how-to-combine-all-your-email-accounts-into-one-gmail-account--cms-21305>

12:46:11 From Breena to Everyone:

It kind of scares me that I might be missing stuff if I have all these folders/filters.... how do I get over that?

12:46:18 From Breena to Everyone:

Thanks Alia!

12:46:19 From Alia Perry to Everyone:

You can google "how to merge ___ email provider to gmail" and usually find lots of helpful resources online.

12:46:54 From Alia Perry to Everyone:

@Breena, I get worried about that too, but Gmail usually notifies you if anything is "off" with one of your connected accounts. I also have a twice-a-month routine to log into my other accounts and make sure that everything looks good.

12:48:05 From Eric Perry to jn, Host and Panelists:

Hi JN, I see you have your hand raised--is there a question/need we can help you with?

12:48:50 From Eric Perry to Everyone:

If there are any specific questions (from above) we haven't answered yet, please copy or type them here and we'll try to answer as best we can. Thanks!

12:49:00 From Susan to Everyone:

Somehow I need more step by step or questions I need to ask myself when sorting emails.... That decision process I need to practice. I wind up with WAY too many topical folders

12:49:18 From Alia Perry to Everyone:

I would love if you would talk about what to do if you never have enough time to take action on all the emails. I set up your system a long time ago and overall love it, but my issue is that if I put something in the @Needs Action folder, I just never get back to it. So I started leaving the very important ones in the inbox again and now I'm back up to 300 emails in my inbox again.

12:49:55 From Amy to Host and Panelists:

Folders vs labels- I get these confused.

12:50:08 From Josh S. to Host and Panelists:

Can you talk about why you like Gmail better than Hotmail?

12:50:46 From Sherry to Everyone:

You've mentioned your secondary folders: Coupons, Education, Family, etc. -
When, how and where do those exist?

12:51:34 From Jody to Everyone:

I use Hotmail and have tried to use Gmail but I couldn't figure out how to use it (not user friendly, IMHO) and so I have stuck with Hotmail. Could you address why you like Gmail better than Hotmail (since you just said you use to have Hotmail)? Could it just be that I didn't give it enough time to learn a new way of doing things? When I tried to switch I just couldn't find things (like how to reply, how to search for emails by word, how to attach files, etc.) because it was so different from Hotmail.

12:52:00 From Alia Perry to Amy , Host and Panelists:

Folders and labels are kind of being used interchangeably here. They are called "labels" now in Gmail, but they used to be called Folders (I believe).

12:53:00 From Taryn Wood to Everyone:

[PODCAST 92]: Get Trained on the Basics of Processing with a STEP Command Central – Home Organizing Party, Lesson #9

<https://learndobecome.com/episode92/>

12:53:13 From Susan to Everyone:

Great! Thank you. :-) I figured it was somewhere in the materials. Thanks for the reminders.

12:54:57 From Michael to Host and Panelists:

If you could please quickly restate what text is typed into the inbox type: Multiple Inboxes page specifically the "Search query" Section 1 and if there is anything typed into the Section name column?

12:56:11 From Alia Perry to Jody, Host and Panelists:

I don't know her exact reason for switching from Hotmail, but I do know that running a business and using YouTube and other Google-based resources was a big factor. This helped everything to be on the same platform. We have used lots of Google support/help pages to get answers when we don't understand certain features. Hope that helps!

12:58:44 From Taryn Wood to Everyone:

@Michael, this is what shows in the "search query" Section 1 field. "label:@*Immediate Action". I think the "label:" is the important part.

12:58:56 From Craig to Host and Panelists:

Do you separate your emails from @____ by subject/source that you want to keep that have been dealt with?

13:01:10 From Taryn Wood to Everyone:

@Craig, you can do that if it's helpful to you. Everything is searchable so it's easy to find if you need it again.

13:01:45 From Craig to Host and Panelists:

ok

13:02:08 From Taryn Wood to Everyone:

www.LearnDoBecome.com/inspiration

13:02:13 From Alia Perry to Everyone:

<https://www.learndobecome.com/inspiration>

13:02:25 From Eric Perry to Everyone:

Taryn always beats the rest of us posting things... 😊

13:02:34 From Alia Perry to Everyone:

She's too good! 😊

13:02:44 From Julia L to Host and Panelists:

If we signed up for the STEP program are we automatically on the email list?
Or should we sign up separately?

13:02:49 From Taryn Wood to Everyone:

TextExpander to the rescue! 😊

13:03:10 From Susan to Everyone:

thank you!!!

13:03:43 From Taryn Wood to Everyone:

From Mindy on FB:

what is the purpose of archive

13:03:45 From to Host and Panelists:

Thank you so much April and Eric !!! So grateful for all the help you both have provided.

13:03:47 From wilma to Host and Panelists:

thanks so much, this was helpful

13:03:50 From Gail to Host and Panelists:

So valuable! Thank you for doing this live.

13:04:05 From Amy to Host and Panelists:

Thank you!

13:04:35 From Eric Perry to Everyone:

You are all so welcome--grateful to have you with us!!

13:04:36 From Julia L to Host and Panelists:

Thank you April, Eric, Alia, Taryn & team!! This was so helpful!

13:05:00 From Taryn Wood to Everyone:

Click here to learn more!

<https://learndobecome.com/4weeks>

13:05:09 From Susan to Everyone:

critical error trying to sign up for inspiration at susiej @gmail.com

13:05:20 From Heidi to Host and Panelists:

This was invaluable. Better to watch you than to read about it. Same reason I LOVED 4 weeks to Finished! Thanks April

13:05:26 From Susan to Everyone:

ill try again later

13:05:54 From Jessica to Host and Panelists:

Will you have another 4 weeks to finish in less starting another time after the May 31st start date?

13:06:07 From Taryn Wood to Everyone:

Susan, are you receiving email from us? You might already be on the list. :)

13:06:22 From Alia Perry to Jessica , Host and Panelists:

Yes! We plan to have additional sessions in the future, but we don't have exact dates planned.

13:06:33 From Craig to Host and Panelists:

What schedule is the Four Weeks to Finish>

13:06:35 From Susan to Everyone:

@Taryn probably - was double checking. I got the reminders for this!

13:06:42 From Taryn Wood to Everyone:

@Susan, I see you there!

13:07:00 From Jessica to Host and Panelists:

Thank you. I am very interested in it as that time is very challenging

13:07:05 From Taryn Wood to Everyone:

<https://learndobecome.com/4weeks>

13:09:37 From Heidi to Host and Panelists:

Worth every penny!

13:10:01 From Taryn Wood to Everyone:

❤ Thanks, Heidi! We loved having you in February!

13:10:20 From Eric Perry to Everyone:

Thank you, Heidi, you're very kind and we're so happy that you (and that group) had such a great experience!

13:10:42 From Heidi to Host and Panelists:

It was really life changing!

13:12:05 From Taryn Wood to Everyone:

www.LearnDoBecome.com/inbox

13:12:07 From Sylvia (she/her) LifeLong Medical Care to Everyone:

I had the same problem trying to sign up for the inspiration mailing list.

13:12:49 From Sylvia (she/her) LifeLong Medical Care to Host and Panelists:
never mind. It worked